

## **DROP OFF and PICK UP SAFETY**

*It is your responsibility to inform EVERYONE* who drops off or picks up your child of these regulations.

Cars must be parked in marked spaces in the parking lot or legally on the street. **Students must walk to and from parked cars with a parent.** Students, whose parents park for drop off or pick up, must be supervised by their parents at all times. Cars that are parked in the first two rows nearest the school may **not pull out into the drop-off/pick-up line.** The cars must wait until there is no drop-off or pick-up line.

**Cross only at the crosswalk** across from the school to the parking lot. Wait until the car line is completely stopped, so the flow of cars is uninterrupted.

Parents should **wait in the area between the school and Fr. Ed Center.** Do not stand between the white lines on the sidewalk along the curb or in the student area.

The **speed** in the parking lot is **5 m.p.h.** **Cell phone use is prohibited** while driving in the parking lot or on the drop-off/pick-up line.

**Children are to be dropped off or picked up only along the Fr. Ed Center curb between the yellow cones.** Students must **exit or enter their car on the passenger side** and **stay behind the white line on the sidewalk.** **If your child is not ready,** move forward and come around the block to **enter the drop off/pick up line again.** Keep the pick-up line moving. Parents must **not exit** the car. Students may **not be dropped off or picked up** on Chatham Street, Oliver Street, Washington Avenue, or the parking lot.

**Socialization and arrangements for play dates** may not take place on the pick-up line.

The following are the **dismissal times** for the grades. Please follow the pick-up time **guidelines for your OLDEST child.** If you arrive in the pick-up line before your oldest child's dismissal time, you may be asked to **move out of line.**

**Grades K and 1, 2:25 p.m. (Orange sign displayed in car window)**

**Grades 2 to 5, 2:30 p.m. (Yellow sign displayed in car window)**

**Grades 6 to 8, 2:35 p.m. (Green sign displayed in car window)**

The **family name(s) and grade(s)** of all students being picked up must be **written in large letters** on the proper color sign for your oldest child's grade level (a minimum of 5" x 8") and prominently **displayed in the car window.** This sign must be displayed in any car that picks up your child.

Students who need **extra time to pack up** at dismissal will **go outside** with their class and **go back into the classroom** later to complete packing their backpack.

# Oliver Street (no drop off)

